CiSoft Publication Workflow

Invention Disclosure

If you are researching something novel, even if you are not sure of the end result, but think this technique is new and should be patented, then file an invention disclosure. If you submit it and your research changes, you can update the invention disclosure by sending an update.

→ If software is involved, include a software amendment to the disclosure.

→ - Send all disclosures to Juli Legat: cisoft@vsoe.usc.edu
- Juli will forward it to the USC Stevens Institute.

→ The USC Stevens Institute will file the invention disclosure and then send it to Chevron for patent review.

→ Does Chevron want to patent the technology?

NO → No further action.

YES → Chevron will follow up with a patent application.

→ Is patent application approved prior to conference?

NO → The paper may not be submitted to the conference.

YES → Juli will send the approval for conference.

→ Is the paper approved by the conference?

NO → The student and advisor need to notify Juli. This is important because we need to log if these approved papers are being published at these conferences or not.

YES → No further action.

Abstract/Paper Publication Approval Process

If you want to publish a novel thing, has the invention disclosure already been filed?

NO → - Without already filing the invention disclosure, it is hard for Chevron to patent and approve quickly.
- File an invention disclosure.

YES → - Find a conference that is associated with this novel discovery.

→ - Write an abstract/paper/poster and complete the publication info sheet and send to Juli Legat: cisoft@vsoe.usc.edu
PLEASE MAKE sure to send Juli the FINAL paper!! Final means FINALIZED format, content, etc.
- Juli will send it Chevron SME and Chevron Legal counsel for approval.
- Abstract review requires 14 days.
- Paper review requires 60 days.

→ If Chevron wants to patent, there is no guarantee that the patent application will be filed in time for the conference.

→ Does Chevron want to file for patent?

NO → The paper still receives publication approval. Proceed to conference.

YES → Is patent application approved prior to conference?

Same Paper, but Different Conference

Do you want to submit the paper to a different conference?

NO → No further action.

YES → Redo the approval process.